

**Summerville Country Club, Inc.**  
**2024 CLUB POLICIES AND BILLING PROCEDURES**

**CLUB POLICIES**

1. Golf tee times should be made in advance by calling the Pro Shop at 843-873-2210, extension 1. All members and their guests are required to check in at the Golf Pro Shop before playing. **FULL** members pay the user fee and/or cart fee only. **SOCIAL** members and all guests must pay the full posted green fee rates.
2. Proper golf/tennis attire and etiquette are required at all times.
3. Members receive 10% off Pro Shop and Snackbar items. Snackbar and Pro Shop prices are subject to change without notice.
4. **The club is not responsible for charges made by member's dependents.**
5. Charging privileges may be suspended for accounts in arrears.
6. Membership dues and the monthly \$25 food and beverage minimum will be billed to your member account on the 1<sup>st</sup> of each month. **The \$25 allowance applies only to the month it is billed.** You may add tips to your food and beverage charges; however, tips will not be applied to your food and beverage minimum. Please sign your member charge tickets. Duplicate receipts are always available.
7. Please do not leave your children unattended in the clubhouse. No one under the age of 21 is allowed in the bar after 4:30 pm unless attending a club event or accompanied by an adult.
8. You must have a driver's license to operate a golf cart.
9. Club golf carts are not allowed to be driven off premises.
10. Private carts are allowed on premises upon signing a contract stipulating the established annual trail fee and responsibilities of the cart owner.

**BILLING PROCEDURES**

1. For **Full** and **Social** Levels the club extends the courtesy to each member to pay his/her dues monthly for twelve (12) months. After the first year is fulfilled, membership renews on a month-to-month basis. Resignations must be written and submitted 30 days in advance of effective date.
2. Payment in full is due by the 10<sup>th</sup> of the month billed and will qualify you for a \$50 dues credit drawing held each month for "on time" payments. All major credit cards, checks, and cash are accepted for payment (returned check fee of \$38 will be charged). Accounts not paid by the 25<sup>th</sup> of the month billed will incur a 2% finance charge on the past due balance and monthly thereafter until the account is paid in full. Chronic delinquency of your account may result in membership privileges being revoked. Seriously past due accounts may be referred to a local Credit Bureau for collection with the member being dropped from the rolls.
3. If a member elects to request a leave of absence or resign prior to the first year commitment, he/she must submit written notification of intent 30 days prior to the start of the month that the request is to become effective. Failure to do so in writing may result in liability for dues charged for that month and subsequent months. The minimum period for a leave of absence is three months. If a member wishes to reinstate before the three month period has passed, the member will become liable for dues during the time missed or may pay the \$50 application fee – whichever is less.  
**Accounting does not send a resignation confirmation.** If you receive a bill after a written request to resign, please call to confirm receipt of resignation.